

The regular meeting of Kaukauna Utilities Commission was called to order at 4:09 p.m. by General Manager Jeff Feldt. Commission Members present were Bill Vanderloop, Tom Driessen, Cindy Fallona and John Moore. Also present were Jeff Feldt, Mike Kawula, Eric Miller, Don Krause, Kevin Obiala, Jason Wegand, Jim Grogan, Mike Bergner and Amy Brick from KU, Dave Pahl, Diana Driessen, Leslie Taylor from the Sustainable Fox Valley and Brian Roebke from the Times Villager.

It was moved by Bill Vanderloop, seconded by Tom Driessen to excuse Commissioner Lee Meyerhofer, Commissioner Tom McGinnis and Mayor Gene Rosin's absence.

It was moved by John Moore, seconded by Cindy Fallona to approve the minutes of the July 17, 2013 regular Commission meeting as written.

All members voted aye. Motion Carried.

There was no public comment.

General Manager Jeff Feldt introduced Jason Wegand and Jim Grogan from the Water Department. Jason and Jim competed in the Water Technician Skills Competition, held in Oconomowoc on August 9. Jason took 1st place in the "Egg Pickup with a Backhoe" event, 2nd place in the "Water Main Clamp Installation" event, and 3rd place in the "Water Service Wrestling" event. Jason also won the overall competition. Jason and Jim both commented that this was their first time in this competition, and overall it was a great experience.

General Manager Jeff Feldt introduced Leslie Taylor from Sustainable Fox Valley. Leslie presented the Commission with a brief overview regarding the "Cool Choices" Energy Challenge. The challenge was 12 weeks long where seven elementary schools participated, four of those from Kaukauna. Teams logged energy and water saving activities online and were given prizes. Due to the program's success in energy savings, a second game is being considered in 2014.

It was moved by Tom Driessen, seconded by Cindy Fallona to approve the accounts receivable write-offs.

Roll Call Vote:

John Moore	aye
Tom Driessen	aye
Bill Vanderloop	aye
Cindy Fallona	aye

Motion Carried

It was moved by Bill Vanderloop, seconded by John Moore that check number 25 and checks numbered 54211 through 54526 in the amount of \$6,344,594.06 be approved for payment.

Roll Call Vote:

Bill Vanderloop	aye
Tom Driessen	aye
John Moore	aye
Cindy Fallona	aye

Motion Carried

The Commission reviewed the monthly reports.

Staff reports:

Manager of Electric Distribution Eric Miller reported to the Commission that the GIS department has been working on the work order project. Eric also informed the Commission that the meter department is continuing to upgrade the 7S system. He stated that there has been a certain line of meters that have been failing; however the manufacturer has been honoring it and replacing the meters. The line crew has been working on Hwy ZZ project. Eric stated that the RP3 submittal is due at the end of next month. At the Ann Street Substation, the control building is up with the switchgear inside and the transformer going in next month. Eric also gave the Commission an update on the storm that occurred August 6. He stated that within a three minute timespan, half of our customers lost power due to the

tornadoes. Kaukauna Utilities requested mutual aid with Menasha Utilities, MJ Electric and MBS all responding by sending crews to assist us. Combined Locks was the area that needed the most lines rebuilt. Estimated cost will be in excess of \$100,000.

General Manager Jeff Feldt gave the update for the Manager of Generation & Operations. He stated that crews completed the annual FERC required tainter gate testing. They have also performed the annual flume inspection and cleaning of the turbines at John Street Hydro. Jeff also informed the Commission that crews have repaired the bestobel seal at Combined Locks Hydro after an O-ring failure. Kiser Hydro has completed the installation of the rack raker at Rapide Croche Hydro.

Water Superintendent Kevin Obiala stated that crews have been working valves, keeping current on cross connection surveys, testing meters in schools and helping other departments as needed. Crews have also been doing water main inspections on the Water Main Replacement Project. Kevin also gave the Commission an update on the #9 Filter Plant. He stated that all of the piping inside the filter tanks are rotten and need to be replaced. The estimated cost for repair is \$120,000.

Manager of Information Technology Don Krause stated that the IT Department has been working with the City for almost a year. Currently his department is working with all the departments at the City discussing what their future needs are. Don informed the Commission that the big project he is working on is Cyber Security. Kaukauna Utilities will be undergoing a security audit with the results being kept anonymous and share with other Municipals to help educate on the real threats that exist. Don also stated that he will be working on the 2014 budget.

Manager of Finance & Administration Mike Kawula reported some staffing changes in his department. Purchasing Supervisor Ron Roberts has retired, Jean Jack has been promoted to Stores Clerk, Amanda Marks has accepted the Accounting Specialist position and Jenny Palmer has accepted the position of Accounts Payable Clerk leaving the Cashier position open. Currently, staff is going through applications and will be starting the interview process in the coming weeks. Mike also stated that he has started the 2014 budget process.

General Manager Jeff Feldt gave the Commission an update on the Badger Project. He stated that Dan Goffard, Mike Pedersen and Don Krause completed controls factory acceptance testing in York, PA. The turbine alignment for Unit #1 & Unit #2 has been completed, the trash rack structure has been finished and the speed increaser has been set and is being aligned on Unit #2. Jeff also informed the Commission that a commissioning kick off meeting was held in Kaukauna with Voith, Boldt, VanErt, Tweet-Garot, AECOM as well as KU staff. The meeting went very well and he stated that commissioning the plant will take approximately six weeks.

General Manager Jeff Feldt informed the Commission that the WPPI Energy Annual Meeting is September 12 and 13 in Middleton, WI. If they are interested in attending the conference, they are to let Amy know. Jeff also informed the Commission that MEUW has hired a new Regional Safety Coordinator, Amanda Gardynik.

It was moved by Bill Vanderloop, seconded by Tom Driessen to adjourn.

All members voted aye. Motion Carried

The meeting ended at 5:08 p.m.



Thomas J. McGinnis
Secretary